**CONVOCATORIA**

**INFORMACIÓN TÉCNICA DE LA CONTRATACIÓN**

# CONVOCATORIA Y DATOS GENERALES DE LA CONTRATACIÓN

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| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Entidad Convocante | **EMPRESA NACIONAL DE ELECTRICIDAD - ENDE** | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Modalidad de contratación | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | |  | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | **ENDE-ANPE-2021-123** | | | |  |
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| Objeto de la contratación | **ADQUISICIÓN DE PERTIGAS REGIONAL COBIJA – GESTION 2021** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Método de Selección y Adjudicación | X | Precio Evaluado más Bajo | | | | | | | |  | Calidad Propuesta Técnica y Costo | | | | | | | | | |  |  |  |  |  |  |  |  |  |
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|  | Calidad | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Forma de Adjudicación |  | Por el Total | | | | | X | Por Ítems | | | | |  | Por Lotes | | | | | |  |  |  |  |  |  |  |  |  |  |
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| Precio Referencial | ***ITEM 1: PÉRTIGA TELESCÓPICA PARA TRABAJO LIVIANO: Bs. 42.340,00 (Cuarenta y dos mil trescientos cuarenta 00/100 Bolivianos).***  ***ITEM 2: PÉRTIGA TELESCÓPICA PARA TRABAJO PESADO: Bs. 22.680,00 (Veintidós mil seiscientos ochenta 00/100 Bolivianos).***  ***ITEM 3: PÉRTIGA ESCOPETA PLEGABLE: Bs. 10.362,00 (Diez mil trescientos sesenta y dos 00/100 Bolivianos)*** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| La contratación se formalizará mediante | X | Contrato | | | |  | Orden de Compra ***(únicamente para bienes de entrega no mayor a quince 15 días calendario)*** | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |
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| Plazo previsto para la entrega de bienes **(en días calendario)** | ***30 (Treinta) días calendario, computables a partir del siguiente día hábil de la suscripción del contrato por parte del proveedor.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Garantía de Cumplimiento  de Contrato  ***(Suprimir en caso de formalizar con Orden de Compra)*** | ***El proponente adjudicado deberá constituir una Garantía de Cumplimiento de Contrato equivalente al 7% o 3,5% (según corresponda). En caso de pagos parciales, el proponente podrá solicitar la retención en sustitución de la garantía*** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Señalar para cuando es el requerimiento del bien | X | Bienes para la gestión en curso | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
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|  | Bienes recurrentes para la próxima gestión (el proceso llegará hasta la adjudicación y la suscripción del contrato está sujeta a la aprobación del presupuesto de la siguiente gestión) | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | Bienes para la próxima gestión (el proceso se iniciara una vez promulgada la Ley del Presupuesto General del Estado la siguiente gestión) | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Organismos Financiadores | | | | | | | | # | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) | | | | | | | | | | | | | | | | | | | |  | % de Financiamiento | | | | | | | |  |
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| 1 | OTROS RECURSOS ESPECIFICIOS | | | | | | | | | | | | | | | | | | | |  | 100 | | | | | | | |  |
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| 1. **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC). Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Domicilio de la Entidad Convocante | | | | | | | | Calle Colombia casi esquina Falsuri N° 655 | | | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | | 7:30 a.m. hasta 15:30 p.m. | | | |  |
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|  | | | | | | | |  |  |  |  | *Nombre Completo* | | | | | | | | | | |  | *Cargo* | | | | | |  | *Dependencia* | | | | | | |  |
| Encargado de atender consultas | | | | | | | | | | | | Ing. Ronald Cristian Gómez Iporre | | | | | | | | | | |  | Responsable Distribución | | | | | |  | RCBJ | | | | | | |  |
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| Teléfono | | | | | 4520317 – Int. 4520 | | | |  | Fax | |  | | | |  | Correo Electrónico | | | | | | ronald.gomez@ende.bo | | | | | | | | | | | | | |  |  |
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| N° de la Cuenta Corriente Fiscal para Depósito por concepto de Garantía de Seriedad de Propuesta | | | | | | | | | NO APLICA | | | | | | | | | | | | |  |  |  |  | |  |  |  |  |  |  |  | |  |  |  |  |
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| 1. **PERSONAL DE LA ENTIDAD** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  |  |  |  |  | *Apellido Paterno* | | | | |  | *Apellido Materno* | | | | |  | *Nombre(s)* | | | | |  | *Cargo* | | | | | |  |
| Máxima Autoridad Ejecutiva (MAE) | | | | | Escobar | | | | |  | Seleme | | | | |  | Marco Antonio | | | | |  | Presidente | | | | | |  |
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| Responsable del Proceso de Contratación (RP) | | | | | *Apellido Paterno* | | | | |  | *Apellido Materno* | | | | |  | *Nombre(s)* | | | | |  | *Cargo* | | | | | |  |
| Sánchez | | | | |  | Guzmán | | | | |  | Felipe | | | | |  | Jefe Departamento Gestión Financiera y Negocios | | | | | |  |
|  |  |  |  |  | *Apellido Paterno* | | | | |  | *Apellido Materno* | | | | |  | *Nombre(s)* | | | | |  | *Cargo* | | | | | |  |
| Encargado de atender consultas | | | | | Gómez | | | | |  | Iporre | | | | |  | Ronald Christian | | | | |  | Responsable Distribución | | | | | |  |

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| 1. **SERVIDORES PÚBLICOS QUE OCUPAN CARGOS EJECUTIVOS HASTA EL TERCER NIVEL JERÁRQUICO DE LA ESTRUCTURA ORGÁNICA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | *Apellido Paterno* | | | | | |  | *Apellido Materno* | | | | | |  | *Nombre(s)* | | | | | | | | | |  | *Cargo* | | | | | | | | |  |
|  | Escobar | | | | | |  | Seleme | | | | | |  | Marco Antonio | | | | | | | | | |  | Presidente | | | | | | | | |  |
|  | *Apellido Paterno* | | | | | |  | *Apellido Materno* | | | | | |  | *Nombre(s)* | | | | | | | | | |  | *Cargo* | | | | | | | | |  |
|  | Rocabado | | | | | |  | Pastrana | | | | | |  | Daniel Alejandro | | | | | | | | | |  | Vicepresidente | | | | | | | | |  |
|  | *Apellido Paterno* | | | | | |  | *Apellido Materno* | | | | | |  | *Nombre(s)* | | | | | | | | | |  | *Cargo* | | | | | | | | |  |
|  | Zambrana | | | | | |  | Murillo | | | | | |  | Luis Ronald | | | | | | | | | |  | Gerente de Desarrollo Empresarial y Economía | | | | | | | | |  |
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# CRONOGRAMA DE PLAZOS

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| De acuerdo con lo establecido en el Artículo 47 de las NB-SABS, los siguientes plazos son de cumplimiento obligatorio:   * + 1. Presentación de propuestas:  1. Para contrataciones hasta Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS), plazo mínimo cuatro (4) días hábiles. 2. Para contrataciones mayores a Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS), plazo mínimo ocho (8) días hábiles.   Ambos computables a partir del día siguiente hábil de la publicación de la convocatoria;   * + 1. Presentación de documentos para la formalización de la contratación, plazo de entrega de documentos no menor a cuatro (4) días hábiles);     2. Plazo para la presentación del Recurso Administrativo de Impugnación a la Resolución de Adjudicación o de Declaratoria Desierta, en contrataciones mayores a Bs200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS) (en cuyo caso el cronograma deberá considerar tres (3) días hábiles computables a partir del día siguiente hábil de la notificación de la Resolución Impugnable).   **El incumplimiento a los plazos señalados será considerado como inobservancia a la normativa** |

El proceso de contratación se sujetará al siguiente Cronograma de Plazos:

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| **ACTIVIDAD** | | | **FECHA** | | | | | | | **HORA** | | | | | **LUGAR Y DIRECCIÓN** | | |
| 1 | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |  |  |
|  | 02 |  | 06 |  | 2021 |  |  |  |  |  |  |  |
| 2 | Inspección previa (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  | **No Corresponde** |
| 3 | Consultas Escritas (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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| 4 | Reunión Informativa de aclaración (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  | **No Corresponde** |
| 5 | Presentación Propuestas | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |  |
|  | 09 |  | 06 |  | 2021 |  |  | 09 |  | 30 |  | **A través de RUPE** |
| 6 | Inicio de Subasta |  |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  |  | 09 |  | 06 |  | 2021 |  |  | 09 |  | 35 |  |  |
| 7 | Cierre preliminar de subasta | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |  |
|  | 09 |  | 06 |  | 2021 |  |  | 11 |  | 10 |  |  |
| 8 | Apertura de Propuestas (fecha límite) |  |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  |  | *09* |  | *06* |  | *2021* |  |  | 11 |  | 21 |  | ***Sala de Apertura de Sobres – Of. de ENDE Calle Colombia esquina Falsuri N° 655) o***  ***mediante el enlace:***  ***https://ende.webex.com/meet/ende.sala5*** |
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| 9 | Presentación del Informe de Evaluación y Recomendación al RPA | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 17 |  | 06 |  | 2021 |  |  |  |  |  |  |  |
| 10 | Adjudicación o Declaratoria Desierta | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 24 |  | 06 |  | 2021 |  |  |  |  |  |  |  |
| 11 | Notificación de la adjudicación o Declaratoria Desierta (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 28 |  | 06 |  | 2021 |  |  |  |  |  |  |  |
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| 12 | Presentación de documentos para la formalización de la contratación. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 06 |  | 07 |  | 2021 |  |  |  |  |  |  |  |
| 13 | Suscripción de contrato o emisión de la Orden de Compra. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 13 |  | 07 |  | 2021 |  |  |  |  |  |  |  |
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